

**Perris Elementary School District  
ASSISTANCE PLAN**

**Form B/01**

<b>Employee:</b>	<b>Grade/Assignment:</b>	<b>Page: 1    of:   </b> ____
<b>Evaluator:</b>	<b>Site:</b>	
<b>Date of Assistance Plan Conference:</b>	<b>Time Period for Assistance Plan:</b>	<b>Date of Evaluation of Progress on Assistance Plan:</b> on or about

Areas needing assistance have been identified by the evaluator. The Assistance Plan is written to remediate those areas. The employee has the right to attach comments to the assistance plan. Additional forms may be necessary.

<b>Standard in Which Assistance is Needed:</b>	<b>Nature of Unsatisfactory Performance.</b> Example: (Failure to follow District established pacing guides.)	<b>Specific Examples of How Performance Will Be Measured to Demonstrate Improvement.</b> Example: (Employee will review lesson plans and review with Principal weekly.)

<p><b>Activities to be Implemented with timelines, (1) the Employee and, (2) the Evaluator to Correct Unsatisfactory Performance:</b></p>	<p><b>Evaluation and Ongoing Monitoring of the Employee's Progress Toward Meeting the Assistance Plan. Example:</b> (The evaluator and the employee will meet on a regular basis to monitor the implementation of the Assistance Plan.)</p>

**ASSISTANCE PLAN ESTABLISHED:**

Employee Signature:	Date:
Evaluator's Signature:	Date:
Employee Comments:	

### Assistance Plan Evaluation Rating

- ☐ Meets or Exceeds Standards      ☐ Partially Meets Standards\*      ☐ Unsatisfactory\*
- \*Will be required to participate in the Assistance Plan program for the 20\_\_ - 20\_\_ school year.
- \*Will be required to participate in the Evaluation Process for the 20\_\_ - 20\_\_ school year.

## ASSISTANCE PLAN COMPLETED

Employee's Signature	Date
Evaluator's Signature	Date

A signature on this form does not necessarily mean that the employee agrees with the opinions expressed, but merely indicates that the employee has read the form and has been given an opportunity for discussion and written responses.

White -- Personnel

## Canary -- Employee

### Pink -- Supervisor